

**Lewis and Clark County Mental Health Local Advisory Council's
Steering Committee
City-County Building Room 309
Wednesday, August 29, 2018, 11:00am**

Minutes

I. Call to Order

Jill Steeley called the meeting to order.

Members in Attendance: Jill Steeley (Chair), Matt Furlong (Vice Chair), John Wilkinson, and Drenda Niemann.

Staff Support in Attendance: Jocelyn Olsen.

II. Transition of Chair Position

John suggested an announcement regarding new Officer positions be sent out to all LAC members and interested parties via email. An announcement will also be made at the start of the September 11, 2018 meeting.

ACTION ITEM: John will draft the announcement and send out the email.

III. Meeting Space and Time for General LAC Meetings

There has been conflict with meetings at the Intermountain Conference Room, especially for the month of September. Members raised the question as to whether meeting in a different location would be more suitable. Additionally, there are concerns regarding travel and members who also take part in a meeting prior to the LAC at the hospital. Members also inquired whether it would be more beneficial to have the LAC meeting earlier in the day.

Members suggested having name cards at meetings for all LAC members to better differentiate between members and observers.

ACTION ITEMS:

- Jill will reach out to members of the meeting that occurs prior to the LAC at the hospital to gather input regarding location and time of LAC general meetings.
- Jocelyn will review availability of meeting space at Murray Building, City-County Building, and St. Peter's Hospital. Jocelyn will also send out a Doodle Poll to all LAC members to inquire if meeting at the PureView board room at the same time as previous LAC meetings would be more beneficial.

IV. LAC Membership

Steering Committee members discussed LAC membership and changes that must occur with the amendment of the LAC Bylaws and Resolution.

ACTION ITEMS:

- John will reach out to Bob Funk regarding his interest in continuing as an LAC member; Abbie Colussi in her interest in the LAC as a School Representative; and follow-up with Gary Mihelish regarding a potential School Representative from East Helena Schools.
- Jill will contact Wilmot Collins and Cory Bailey regarding importance of their membership on the LAC; Sue Noem regarding her interest in being the St. Peter's Hospital Representative; Ron Whitmoyer regarding his interest in serving as a School Representative or potentially delegating to another staff; and Amy Tenney and/or Michelle Marshall regarding any peer support staff they have that would be interested in serving on the LAC as a Consumer or Family Member Representative.
- Drenda already has a meeting with Wade Johnson and other staff from St. Peter's Hospital so she will inquire about any potential representatives. Drenda will also reach out to Tova Reddick regarding her interest in joining the LAC as a Consumer or Family Member Representative.
- Matt will reach out to Roberta and Michael from Alstar Peer Support Services regarding a potential Consumer or Family Member Representative.

V. Regular Time and Date of LAC Steering Committee Meetings

Steering Committee Members will meet the second Friday of every month at the Murray Building from 9-10am starting September 14th.

VI. Agenda Items for September 11, 2018 Meeting

Included in the agenda for the next meeting will be the transition of the Officer positions and a recap of the LAC strategic plan. The next meeting will also address who is on which Subcommittee, when those Subcommittees are meeting, and how often they should report to the general LAC group. Discussion was also had regarding the number of meetings occurring in the community about the same topic – how can these meetings be brought together to minimize duplication of effort?

VII. Adjournment

Meeting was adjourned at 12:15pm.